**EUREKA BIBLE CHURCH**

**Associate Pastor Job Description**

*Description of ministry:*

1. Areas of primary responsibility
* Youth ministries
* Another ministry focus that aligns with both the passions/gifts of the candidate and also the needs of the church as identified by the elders
1. Area of secondary responsibility
* Assist in general ministries of the church

*Specific responsibilities in area of Youth ministries:*

* Give leadership to entire Youth program, 6th-12th grades, working with volunteer Youth Leaders.
* Work with Youth Leaders on curriculum, program planning and evaluation.
* Recruit, train and mentor Youth Leaders as needed.
* Teach regularly (but not exclusively) in Youth Sunday school and Youth Group meetings.
* Be available to youth for counseling as needed.
* Organize outreach opportunities for the Youth Group in the community and beyond.
* Attend and assist in special Youth activities (retreats, mission trips, etc.).

*Other potential areas of ministry focus to be agreed upon by the candidate and elders:*

* Small group ministry
* Outreach ministry
* College ministry

*Specific secondary Pastoral responsibilities:*

* Assist the Senior Pastor as needed in planning and implementing church ministries.
* Participate in Elder Board meetings as requested by the Board.
* Participate in worship services by arrangement with the Senior Pastor.
* Assist in other areas of church ministry as is mutually agreeable with Senior Pastor and Elder Board.
* Participate in community activities according to interest, family situation and time available.

*Structural relationships:*

* Accountable to the Senior Pastor for day to day ministry activity and decisions.
* Accountable to the Elder Board for general overview and direction of ministry.

**Eureka Bible Church** is an evangelical church affiliated with the Fellowship of Evangelical Churches (FEC). Eureka Bible Church is located in Eureka, Illinois and was planted in 1977 by another area FEC church. Our mission is to: honor the Lord, build the body, and disciple the nations. Our average weekly attendance is 200 and we have a blended worship style. We are an elder-led church, both in organization and in practice.